

# LICENSING QUESTIONNAIRE

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**1. Are you employed by or represent a manufacturer, wholesaler, or importer selling goods for resale to the public?**

**YES**  You will not require a license if you are selling wholesale to businesses only.

**NO**  You will require a license to sell to the general public.

**2. How will you sell or solicit your products?**

**A.** only at a single location **YES**  **NO**

**B.** from door-to-door **YES**  **NO**

If you answered "YES" to "A" and "NO" to "B" you will require an **ITINERANT TRADERS LICENSE. (\$100.00 for one year)**

If you answered "YES" to "B", please answer the following questions.

**3. Will you:**

**A.** only sell merchandise that you take with you door-to-door ? **YES**  **NO**

**B.** take orders for future delivery ? **YES**  **NO**

If you answered "YES" to "A" and "NO" to "B" you will require a **PEDDLERS LICENSE. (\$150.00 for one year - \$50.00 per agent)**

If you answered "YES" to "B" you will require a **SOLICITORS LICENSE. (\$150.00 for one year - \$50.00 per agent)**

**4. Will you sell or offer to sell any raw, cooked, prepared or processed edible substance, ice, beverage or food?**

**YES**  You must obtain a certificate of approval from the Health Officer or Sanitarian.

**NO**  No certificate required.

**5. Will you engage in the selling of goods from a vehicle upon the streets?**

**YES**  You must have:

(a) a valid Texas vehicle registration and inspection sticker for the vehicle; and

(b) a valid Texas Motor vehicle operator's license for the type of vehicle being operated; and

(c) proof of liability insurance for the vehicle being operated.

**NO**  No action required.

**6. Will you sell goods or services that are subject to the state sales and use tax?**

**YES**  You must have a valid Texas sales and use tax permit issued by the Comptroller of Public Accounts.

**NO**  No sales tax permit required.

**BUSINESS  
LICENSE APPLICATION  
CITY OF LAMESA, TEXAS**

Type of License Applied for:

**SOLICITOR,                  PEDDLER,                  ITINERANT TRADER.**

Name of Applicant: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Permanent Home Address: \_\_\_\_\_

S.S.# \_\_\_\_\_ Driver License # \_\_\_\_\_

Bus. (\_\_\_\_) \_\_\_\_\_ Home (\_\_\_\_) \_\_\_\_\_

Description of the Nature of the Business and Goods to be Sold: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Method of Payment Required by the Applicant: \_\_\_\_\_

If Employed: Name of Employer: \_\_\_\_\_

Address of Employer: \_\_\_\_\_

Texas Sales and Use Tax Permit Number: \_\_\_\_\_

Vehicles to be Used in the Course of Business:

(1) Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

License Number: \_\_\_\_\_ Color: \_\_\_\_\_

Name of Registered Owner: \_\_\_\_\_

(2) Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

License Number: \_\_\_\_\_ Color: \_\_\_\_\_

Name of Registered Owner: \_\_\_\_\_

(3) Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

License Number: \_\_\_\_\_ Color: \_\_\_\_\_

Name of Registered Owner: \_\_\_\_\_

Names of the immediate last preceding three (3) cities in which the applicant worked or engaged in the business of a solicitor, peddler or itinerant trader or in the distribution of handbills, circulars, posters and similar advertising:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

Have you ever been convicted of or pleaded nolo contendere to a felony or misdemeanor involving an alleged violation of any previous version of this Code, or narcotics, dangerous drugs, crimes with dangerous weapons; or a felony offense involving the use of force and violence upon the person of another; fraud, theft, embezzlement, fraudulent conversion, misappropriation of property, burglary, crimes against children or senior citizens, or any sex related offense?

YES  NO  If you answered "NO", initial here: \_\_\_\_\_

If you answered "YES", identify the court or administrative agency rendering the conviction, judgment, or other order, the docket number of the matter, the date of the conviction, judgment or order, and the name of the governmental agency, if any, that brought the action resulting in the conviction, judgment or order.

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Have you ever entered a final judgment or order in a civil or administrative action, including a stipulated judgment or order, in which the complaint or petition alleged acts constituting a violation of this chapter, fraud, theft, embezzlement, fraudulent conversion, or misappropriation of property, the use of untrue or misleading representations in an attempt to sell or dispose of real or personal property, or the use of unfair, unlawful, or deceptive trade practices?

YES  NO  If you answered "NO", initial here: \_\_\_\_\_

If you answered "YES", identify the court or administrative agency rendering the judgment, or other order, the docket number of the matter, the date of the judgment or order, and the name of the governmental agency, if any, that brought the action resulting in the judgment or order.

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Have you ever been subject to an injunction or restrictive court order relating to business activity as the result of an action brought by a federal, state, or local public agency, including an action affecting any vocational license?

YES  NO  If you answered "NO", initial here: \_\_\_\_\_

If you answered "YES", identify the court or administrative agency rendering the injunction or restrictive order, the docket number of the matter, the date of the injunction or restrictive order, and the name of the governmental agency, if any, that brought the action resulting in the injunction or restrictive order.

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I hereby represent and warrant that the information I have given in this application for a itinerant business license is true and further, I acknowledge that any false statement knowingly made in this application is cause for denial of this application or revocation of any license so issued. I also acknowledge that any license issued is not transferable and that any change will necessitate a new license and that I understand that all of the provisions of the itinerant business ordinance of the City of Lamesa shall be deemed to be incorporated in every license issued by the City, and each person issued a license is charged with

knowledge of the provisions of the ordinance and, by applying and/or accepting said license, to have assented to the provisions hereof.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Application

**TO BE COMPLETED BY THE CHIEF OF POLICE:**

I have examined the statements contained in this application for an itinerant business license and (recommend/not recommend) that a license be issued.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved by

***Notice to Applicant: A license will be issued by the City Secretary upon approval by the Chief of Police.***

**Date license issued by Office of the City Secretary:**

\_\_\_\_\_

# ITINERANT BUSINESS LICENSE APPLICATION CHECKLIST

*(To be completed by Chief of Police)*

Name of Applicant: \_\_\_\_\_

Method of Identification: \_\_\_\_\_

Method of Verifying Employment Credentials: \_\_\_\_\_

## For all Applicants:

- Criminal History Check
- Copy of Sales Tax Permit
- Separate Application for each Agent and Employee (if applicable)
- Written Consent for Minors (if applicable)
- Food Certificate from Health Department (if applicable)

## For Solicitor Applicants:

- Original Copy of Bond

## For Applicants Selling Goods from a Vehicle:

- A valid Texas vehicle registration and inspection sticker for the vehicle
- A valid Texas Motor vehicle operator's license for the type of vehicle being operated
- Proof of liability insurance for the vehicle being operated

**SUPPLEMENTARY INFORMATION  
WRITTEN CONSENT FOR MINORS**

I hereby affirm that I am the parent or guardian of the following minor child under the age of sixteen (16) years old:

Name of Minor: \_\_\_\_\_

Address of Minor: \_\_\_\_\_

Birth Date of Minor: \_\_\_\_\_

and that I further affirm that I have given my consent for said minor child to be employed as an agent or employee of:

Name of Employer: \_\_\_\_\_

Address of Employer: \_\_\_\_\_

for the purpose of engaging in an itinerant business in the City of Lamesa, Texas.

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Before me \_\_\_\_\_, a notary public, on this day personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed:

Given under my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and the State of Texas

**SUPPLEMENTARY INFORMATION  
ITINERANT TRADER LICENSE APPLICATION**

If the applicant is applying for an *itinerant trader's license* the following shall be supplied:

(a) The address or location of the place the business will be conducted.

\_\_\_\_\_  
Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Addition: \_\_\_\_\_

(b) The name, address, and telephone number of the property owner of the location of the place the business will be located.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

I hereby certify that I have permission of the owner or the duly authorized agent of the owner of the property at this location at which the I propose to display or offer goods for sale.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_